

**MARYSVILLE JOINT UNIFIED SCHOOL DISTRICT
REGULAR MEETING ~ BOARD OF TRUSTEES**

December 9, 2014

AGENDA

DISTRICT BOARD ROOM

1919 B Street, Marysville, CA 95901

The agenda for board meetings can be made available upon request in a format appropriate for a person with a disability. If you are an individual with a disability who needs special accommodations to participate, please call 749-6101 at least 48 hours in advance. Accommodations may include but are not limited to interpreters, parking, and accessible seating.

Related documents on the Open Session agenda (pages in special reports) can be viewed on the MJUSD website [www.mjusd.com – Select: "Board" and "Agendas and Minutes"].

4:30 P.M. ~ OPEN SESSION
CONFERENCE ROOM #1

CALL MEETING TO ORDER

ROLL CALL

Mr. Frank J. Crawford, President	_____
Mr. Bernard P. Rechts, Vice President	_____
Mr. Anthony J. Dannible, Clerk	_____
Mr. Jim C. Flurry, Trustee Representative	_____
Mr. Jeff D. Boom, Member	_____
Mr. Glen E. Harris, Member	_____
Mr. Randy L. Rasmussen, Member	_____

CLOSED SESSION
CONFERENCE ROOM #1

The Board strives to commence open session in a timely manner. To achieve this goal, the Board may be required to continue closed session at the conclusion of the open session agenda. In such cases, the Board will diligently seek to address all matters requiring the attendance of students and parents (e.g. student expulsion/reinstatement and enrollment matters) prior to reconvening in open session. Pursuant to Government Code Section 54954.3, members of the public shall be given the opportunity to address the Board on closed session agenda items prior to the Board's consideration of the item. Typically, this opportunity will occur immediately prior to the Board's consideration.

1. PENDING LITIGATION § 54956.9(a)

MOTION

- ♦Case No. OAH 2014100414)
- ♦Case No. OAH 2014100416)
- ♦Case No. OAH 2014100419)

(Closed Session – continued)

2. CONFERENCE WITH LABOR NEGOTIATOR

MOTION

(Government Code section 54957.6)

Employee organizations:

Agency negotiator: Ramiro Carreon

♦ **Marysville Unified Teachers' Association**

♦ **California School Employees' Association #326 and #648**

♦ **Operating Engineers Local Union #3**

Unrepresented employees:

Agency negotiator: Ramiro Carreon

♦ **Supervisory Unit**

Agency negotiator: Gay Todd

♦ **Association of Management and Confidential Employees**

Agency negotiator: Gay Todd

♦ **Cabinet members (Assistant Superintendents and Superintendent)**

RECONVENE TO OPEN SESSION

5:30 P.M. ~ REGULAR MEETING

Board Room

PLEDGE OF ALLEGIANCE

Bernard Rechs, Vice President to the Board of Trustees.

ANNOUNCEMENT OF ACTION TAKEN IN CLOSED SESSION

STUDENT REPRESENTATIVE TO THE BOARD OF TRUSTEES

Stephanie Velazquez, MCAA Student Representative to the Board of Trustees.

PRESENTATIONS

♦ **Child Development Program** – Kathy Woods (See Special Reports, Page 1.)

♦ **Facilities and Energy Management Update** – Cynthia Jensen

ANNOUNCE ELECTION RESULTS

Frank Crawford, President, will announce the following election results from the 11/4/14 election pursuant to Election Code 15400:

◆ **TRUSTEE AREA #3**

Grand Total Results:

-Registration: 7,822 registered voters

-Ballots Cast: 3,204 votes

-Turnout: 40.96%

-Randy Rasmussen: 1,522 votes

-Philip Miller: 548 votes

See Special Reports, Pages 2-4.

ANNUAL ORGANIZATIONAL MEETING OF THE BOARD OF TRUSTEES

The Board took action at the 11/18/14 board meeting that the Annual Organizational Meeting would be held on 12/9/14 at 5:30 p.m. The law requires the Board elect a President and Clerk from its members. The Board should also elect a Vice President and Trustee Representative to the Special Education Council.

The Superintendent presides over the election of the President. The new President presides over the remaining elections and assumes responsibility of the meeting at that time.

PROCESS FOR NOMINATION OF OFFICERS:

- * There is not a second to nominate a person to stand for election.
- * After each nomination, the board member nominated will accept or decline.
- * A motion is not made to close nominations.

Organization of the Board of Trustees should be as follows:

- | | |
|---|--------------------------|
| 1. <u>Election of President, Vice President, Clerk, and Trustee Representative to the Special Education Council</u> | |
| President | <u>MOTION</u> |
| Vice President | <u>MOTION</u> |
| Clerk | <u>MOTION</u> |
| Trustee Representative to the Special Education Council | <u>MOTION</u> |
|
2. <u>Set Time, Date, and Place of Regular Meetings</u> |
<u>MOTION</u> |
| Recommend the Board accept the schedule of board meeting dates as shown in Special Reports. (Canceled meetings in 2015: 1/13/15, 4/14/15, 6/9/15, 7/14/15, 11/10/15, 11/24/15, 12/22/15). | |
|
3. <u>Appoint Superintendent as Secretary to the Board of Trustees</u> |
<u>MOTION</u> |
|
4. <u>Authorize Superintendent and Designees to Sign Warrants, Contracts, and other Documents</u> |
<u>MOTION</u> |

See Special Reports, Pages 5-8.

COMMENTS FROM BOARD MEMBERS

OPPORTUNITY FOR EMPLOYEE ORGANIZATIONS TO ADDRESS THE BOARD

- ♦ Marysville Unified Teachers' Association
- ♦ Operating Engineers Local Union #3
- ♦ California School Employees' Association #326 and #648
- ♦ Association of Management and Confidential Employees
- ♦ Supervisory Unit

PUBLIC COMMENTS

Persons wishing to address the Board are requested to fill out a "Public Comments" card before the start of the meeting and give it to the secretary, board president, or superintendent. The public may address topics not on the agenda during this section of the agenda or ask they be heard during a specific agenda item. **Comments are limited to a maximum of three minutes per speaker — 20 minutes total time for public input on each item per Board Bylaw 9323.**

(Public Comments – continued)

The Ralph M. Brown Act prevents the Board of Trustees from responding to these comments with the exception of clarifying questions. The California Government Code, Section 54954.2.a states, “No action or discussion shall be undertaken on any item not appearing on the posted agenda, except that members of a legislative body or its staff may briefly respond to statements made or questions posed by persons exercising their public testimony rights under Section 54954.3”

How do I get an item placed on a meeting agenda for discussion?

If members of the public wish to have an item agendaized for discussion or action, they are required to (1) submit a letter describing the issue to be agendaized in as much detail as possible; (2) speak with the board president or other board members, or; (3) speak with the superintendent. In all cases, the request must be received no less than nine business days prior to a board meeting. The Board will determine how and when to agendaize the request. The Board may not legally place an item on the agenda at a meeting except in emergency situations or where immediate action must be taken [Government Code Sections 54954.2.b.(1) and (2)].

SUPERINTENDENT'S REPORT

SUPERINTENDENT

1. APPROVAL OF MINUTES

♦Minutes from the regular board meeting of 11/18/14.
(cannot vote: Randy Rasmussen)

MOTION

2. CONSENT AGENDA

The Board is requested to approve the Consent Agenda items under **Educational Services, Personnel Services, Business Services, and Purchasing Department.** Please refer to details where these items are described fully.

MOTION

EDUCATIONAL SERVICES

1. AGREEMENT WITH NCS PEARSON, INC.

Purpose of the agenda item~

The purpose of the agenda item is to request the Board approve the agreement with NCS Pearson, Inc. for professional services in the amount of \$60,000.

**CONSENT
AGENDA**

Background~

The agreement will provide instructional support to teachers of English Language Learners through the professional services of certified Pearson Sheltered Instruction Observation Protocol Consultants, SIOP. The SIOP Model is a scientifically validated framework for improving the academic achievement of ELLs. Developed by Dr. Jana Echevarria, Dr. MaryEllen Vogt, and Dr. Deborah Short, the SIOP Model helps more than 450,000 educators in US schools teach both content knowledge and language skills in ways that are proven to be more effective for ELLs. Educators will learn the SIOP Model, implement the model in their classrooms, build capacity throughout the complex, and improve academic results for ELLs. Training for 120 teachers is scheduled for 1/6/15-1/8/15 with categorical funding.

Recommendation~

Recommend the Board approve the agreement. See Special Reports, Pages 9-33.

(Educational Services – continued)

2. OVERNIGHT FIELD TRIP — MCAA

**CONSENT
AGENDA**

Purpose of the agenda item~

The purpose of the agenda item is to request the Board approve an overnight field trip for the Marysville Charter Academy for the Arts to Disneyland in Anaheim, California on 3/4/15-3/7/15.

Background~

This trip meets creative expression standards as well as collaborating and teaching their peers complex choreography in diverse groups. Each parent will provide their student's transportation to and from the Sacramento International Airport. Flights will be via South West Airlines. Disneyland Express Shuttle will transport students to and from the airport in Anaheim. The program has guaranteed that permission slips will be completed and supplemental insurance will be purchased.

Recommendation~

Recommend the Board approve the overnight field trip.

PERSONNEL SERVICES

1. CLASSIFIED EMPLOYMENT

**CONSENT
AGENDA**

Sukhdeep K. Bains, Financial Bookkeeper II/DO, 8 hour, 12 month, probationary, 11/24/14

Helena F. Rogers, Para Educator/LIN, 3.75 hour, 10 month, probationary, 11/17/14

Laura M. Montgomery, Para Educator/ELA, 3.5 hour, 10 month, probationary, 11/19/14

Kenneth W. Tarr, Maintenance Worker III/DO, 8 hour, 12 month, probationary, 11/17/14

Lisa R. Wellington, Para Educator/JPE, 6 hour, 10 month, probationary, 11/17/14

2. CLASSIFIED PROMOTION

**CONSENT
AGENDA**

Janet K. Wooten, Assistant Principal Secretary/MHS, 8 hour, 10 month, to Principal Secretary/MHS, 8 hour, 12 month, probationary, 1/1/15

3. CLASSIFIED LEAVE OF ABSENCE – UNPAID

**CONSENT
AGENDA**

Elvida L. Rodriguez, Nutrition Assistant/MHS, 7 hour, medical, 11/19/14–5/19/15

4. CLASSIFIED RESIGNATIONS

**CONSENT
AGENDA**

Todd P. Keough, PBIS Coordinator/DO, 8 hour, 10 month, personal, 11/14/14

Robert L. Vander Ploeg, Para Educator/SLHS, 3.75 hour, 10 month, other employment, 11/7/14

5. CLASSIFIED RELEASE

**CONSENT
AGENDA**

Drew T. Denton, Stars After School Provider/KYN, 3.75 hour, 10 month, released during probationary period, 11/7/14

See Special Reports, Pages 34-35.

BUSINESS SERVICES

1. DONATION TO THE DISTRICT

Purpose of the agenda item~

The purpose of the agenda item is to request the Board accept the following donation:

A. LINDHURST HIGH SCHOOL

- a. Sierra View Mortuary-Stonemor California Subsidiary, Inc. donated \$100 to the band/music department.

**CONSENT
AGENDA**

PURCHASING DEPARTMENT

1. PURCHASE ORDERS PROCESSED IN NOVEMBER 2014

Purpose of the agenda item~

The purpose of the agenda item is to request the Board ratify purchase order transactions listed for November 2014.

Background~

Per Board Policy 3300, Education Code 17605, and Public Contract Code 20111, a list of purchase orders processed in November 2014 has been provided for Board review. The report is sorted by location and includes a fund recap and change order detail.

Recommendation~

Recommend the Board ratify the purchase order transactions for November 2014. See Special Reports, Pages 36-47.

**CONSENT
AGENDA**

2. BID AUTHORIZATION FOR 2015-16 PAPER SUPPLIES

Purpose of the agenda item~

The purpose of the agenda item is to request the Board approve authorization to seek bid proposals for warehouse stores paper supplies for the 2015-16 school year.

Background~

The warehouse stores paper category includes cut stock, ruled paper, tagboard, drawing paper, graph paper, and a variety of other miscellaneous classroom and office paper. Due to the volume of our annual paper supply usage exceeding the expenditure amount outlined in PCC 20111 with adjustments for inflation, this commodity for the 2015-16 school year will need to be bid.

Recommendation~

Recommend the Board authorize the district to proceed with seeking bid proposals.

**CONSENT
AGENDA**

❖ **End of Consent Agenda** ❖

NEW BUSINESS

FACILITIES AND ENERGY MANAGEMENT

1. REVISED MASTER AGREEMENT FOR ARCHITECTURAL SERVICES WITH WILLIAMS + PADDON ARCHITECTS + PLANNERS, INC. MOTION

Purpose of the agenda item~

The purpose of the agenda item is to request the Board approve the revised master agreement with Williams + Paddon Architects + Planners, Inc. for architectural services.

Background~

The original master agreement was entered into by the district and Williams + Paddon Architects in September 2008. The revised agreement is proposed to address the following items:

- Compensation (more weighted towards workload and end of projects):

OLD		NEW	
Schematic Design Phase	15%	Schematic Design Phase	25%
Design Development Phase	25%	Design Development Phase	15%
Construction Documents Phase	30%	Construction Documents Phase	25%
DSA Approval Phase	5%	DSA Approval Phase	2.5%
Bidding Phase	5%	Bidding Phase	2.5%
Construction Phase	17.5%	Construction Phase	20%
Completion of Construction and Acceptance by District/Board	2.5%	Completion of Construction and Acceptance by District/Board	5%
TOTAL COMPENSATION	100%	TOTAL COMPENSATION	100%

- Provides language ensuring district receives Computer-Aided Design (CAD) drawings.
- No longer requires architect approval for district to use architect produced documents for future projects (NOTE: architect is indemnified).
- Miscellaneous minor language and formatting cleanup.

Under the revised master agreement, there still has to be an approved Project Authorization for the architect to begin services on a project. These Project Authorizations, or "PAs", must be Board approved. Only once a PA is approved are there monetary commitments for architectural services.

Recommendation~

Recommend the Board approve the revised master agreement. See Special Reports, Pages 48-96.

2. PROJECT AUTHORIZATION #16 FOR ARCHITECTURAL SERVICES WITH WILLIAMS + PADDON ARCHITECTS + PLANNERS, INC.

MOTION

Purpose of the agenda item~

The purpose of the agenda item is to request the Board approve a project authorization under the master agreement for architectural services with Williams + Paddon Architects + Planners, Inc. for a new shade canopy at Lindhurst High School.

Background~

Under Project Authorization #16, Williams + Paddon would be preparing drawings and processing through the Division of State Architects (DSA) for a 20' x 40' new shade canopy on the Lindhurst High School campus. Specifically, Williams+Paddon will provide the following services:

- Cross check owner provided DSA application numbers through Department of General Services (DGS) Tracker.
- Review owner provided current drawing showing underground utilities included but not limited to drainage, sewer, landscaping, data/communication, and electrical/power.
- Prepare architectural plans showing the following:
 - Site plan with location of shade canopy with dimensions to existing structures, path of travel to existing accessible parking stalls, other notes to identify key site features
 - Required data including DSA checklist, scope of work, sheet notes, statement of acceptance, local fire authority sign off, etc.
- Compile architectural plans with precheck approved plans for one 20' x 40' shade canopy.
- Prepare project specifications.
- Agency processing (DSA) via over the counter review.
- Obtain approval/meeting local fire authority.
- Address questions during bidding and negotiations.
- Construction administration:
 - Answer RFI's, review submittals, etc.
 - Attend preconstruction meeting, weekly construction meetings, meeting for punch list walk.
- Project close out with DSA.

The total cost for these services will be \$14,800 and will be funded from the Lindhurst High School's discretionary site budget.

Recommendation~

Recommend the Board approve the project authorization. See Special Reports, Pages 97-99.

PERSONNEL SERVICES

1. TENTATIVE AGREEMENT WITH AMACE

MOTION

Purpose of the agenda item~

The purpose of the agenda item is to request the Board approve the Tentative Agreement (TA) between the Marysville Joint Unified School District (District) and the Association of Management and Confidential Employees (AMACE).

(Personnel Services – continued)

Background~

On 12/1/14, representatives for the District and AMACE reached a TA. This TA is intended to settle all economic proposals between the parties for the 2014-15 school year. As stated in the TA, the parties agree to a three point zero percent (3.0%) increase to all salary schedules for all employee classification within AMACE. The increase is retroactive to 7/1/14. In addition, a salary “reopener” provision is included as part of this total compensation agreement.

Recommendation~

Recommend the Board approve the TA. See Special Reports, Pages 100-112.

BUSINESS SERVICES

1. 2014-15 FIRST INTERIM BUDGET

MOTION

Purpose of the agenda item~

The purpose of the agenda item is to request the Board approve the 2014-15 First Interim Budget for the period ending 10/31/14.

Background~

As required by state law, the Board of Trustees of each school district must certify as to the financial condition of their district by reviewing two interim reports each fiscal year. The First Interim Report includes actual revenue and expenditure information for the period 7/1/14 through 10/31/14 and a revised budget.

The district's First Interim Report must also be reviewed using criteria and standards established by the state. The Superintendent, or designee, certifies this review has been conducted for the First Interim Report.

Recommendation~

Recommend the Board approve the district's positive certification for the First Interim Budget for the period ending 10/31/14 and approve the required budget revisions. (The report is included in each board member's packet and available to review in the Superintendent's Office.)

CLOSED SESSION - *continued if needed*

If the Board did not complete all items on the closed session agenda, they will continue closed session.

ADJOURNMENT

[illegible]

NEXT REGULAR BOARD MEETING – January 27, 2015 – 5:30 P.M. – DISTRICT BOARD ROOM

SCHOOL BOARD MEETING FORMAT

What is a School Board Meeting?

A School Board Meeting is the normal business meeting of the governing board at which district business is conducted. It is not a public meeting where questions and discussion come from the audience. Members of the audience may address their comments to the Board during the *time at which the Board is discussing the agenda item*. A five minute time limit will be imposed *except for special presentations approved in advance*.

Notification of Meetings

To provide the public with information about what will be on each board meeting agenda, a public notice is published in the newspaper on the Thursday prior to a regularly scheduled board meeting listing items of interest being considered by the Board. In addition, a copy of every board meeting agenda is posted at all schools, sent to each school PTA President and School Site Council Chairperson, posted on the district website, and available for review at the following locations: District Office "Public Notice Bulletin Board," Yuba County Library, and the Chamber of Commerce.

lm